

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Cedar Hammock Fire Control District**

March 21, 2024

CALL TO ORDER

The regular meeting was called to order by Chairman Getman at 6:00 p.m. The following commissioners were present: Richard G. Findlay, Ronald D. Getman, Marnie E. Matarese, Samuel A. Reasoner, and John H. Stevens.

INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Stan Pavkovich led the invocation, which was followed by the Pledge of Allegiance.

QUORUM

Chairman Getman confirmed a physically present quorum for the meeting. The meeting was properly advertised.

CONSENT AGENDA

Chairman Getman asked if there was any discussion of the minutes from February 15, 2024. There was no discussion.

ACTION: Commissioner Reasoner moved to accept the Consent Agenda. Vice Chairman Findlay seconded the motion. The motion passed unanimously (5-0).

SPECIAL BUSINESS

Chief Bradshaw recognized Devin Dirmeyer for receiving his Bachelor of Science Public Safety Administration degree. He presented him with an accommodation.

PUBLIC COMMENTS

There were no public comments.

OLD BUSINESS

Use of Impact Fees

Chief Bradshaw reviewed the memo requesting the use of Impact Fees for the ALS Programs as identified by the Medical Officer in the amount of 46% of costs for training, and the purchase of training aids and equipment.

ACTION: Commissioner Stevens moved to utilize Impact Fees; to allocate 46% of costs for ALS training, ALS equipment purchases, and ALS training-aid purchases. Commissioner Matarese seconded the motion. The motion passed unanimously (5-0).

Legislative Update

Chief Bradshaw reviewed the Legislative Session Week #9 Update presented to FASD.

FDOT

Chief Bradshaw reviewed the letter from Mark Mathes, P.E. on behalf of the Florida Department of Transportation providing for an emergency use opening in front of Cedar Hammock Fire Station 4. Chief Bradshaw will follow up with the program manager to clarify the diagram, no right turn, and red-light change.

NEW BUSINESS

FASD

The annual FASD conference is scheduled for June 10-12, 2024, in Orlando. Chief Bradshaw identified Commissioner Stevens as needing CEUs for his Certified District Official certification. Commissioner Stevens would prefer to take online classes to earn the CEUs needed as opposed to attending the annual conference. Deputy Chief Center will follow up with Commissioner Stevens to assist. Chief Bradshaw also invited Commissioner Reasoner to attend the conference if desiring to obtain the CDO certification.

RFP Update

Chief Bradshaw provided information on the two RFPs recently advertised for the District. The Insurance Broker RFP concludes April 1, 2024. April 2, 2024, a committee will convene to score the applications. The Marine Bid RFP also closes April 1, 2024, with no committee. Staff will present scoring and recommendations at the April 18, 2024, board meeting.

New Engine Purchase

Deputy Chief Falcone reviewed the memo from Battalion Chief French, which identifies the immediate need for initiating the purchasing process for two fire engines.

ACTION: Commissioner Matarese moved to allow Chief Bradshaw to initiate the purchase process to include cash and financing options for the procurement of two fire engines. Commissioner Reasoner seconded the motion. The motion passed unanimously (5-0).

CHIEF'S REPORT

Chief Bradshaw reviewed the departmental reports and the run statistics.

COMMISSIONER'S COMMENTS

Commissioners thanked staff for their efforts with the FDOT, work product, and congratulated Lieutenant Dirmeyer for obtaining his degree.

NEXT MEETING DATE

The next meeting is scheduled for April 18, 2024.

ADJOURNMENT

ACTION: Commissioner Reasoner moved to adjourn the meeting at 6:20 p.m. Vice Chairman Findlay seconded the motion. The motion passed unanimously (5-0).

Respectfully Submitted,

APPROVED 04/18/2024

Chairman Ronald D. Getman